

4<sup>th</sup> April 2019

Dear Parents/Carers,

### **Year 7 Parents Evening – Wednesday 1<sup>st</sup> May 2019**

I am writing to invite you to our upcoming parents' evening at The Wren School on the 1<sup>st</sup> May 2019 from 4pm - 7pm.

To book your 5 minute appointment slots for this evening, please follow the steps outlined below:

- Go to <https://thewren.parentseveningsystem.co.uk/>
- Click on Parent Log In
- Enter your name and email address
- Enter your child's first name and surname
- Enter your child's tutor group e.g. 7.1.
- Once you are logged in, choose the teachers you want to see and times you want to see them.

Once you have completed these steps, please make a note of your times and the teachers you are seeing. We will provide a list of where you can see each teacher once you arrive on the night. We will also let you know if any teachers are unable to attend the evening, on the night. Please bring with you your child's report and any questions you might have.

If you have any other questions or queries, please contact me via [ahollands@wrenschoo.org](mailto:ahollands@wrenschoo.org)

Kind regards



**Mr A Hollands**  
**Key Stage 3 Leader**

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