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Email: admin@wren.excalibur.org.uk

Principal: Mr J Salberg

6th November 2020

Dear Parents and Carers,

Year 11 Mock Examinations 16th – 30th November

Year 11 Mock examinations will provisionally begin on Monday 16th November. The information and timetable attached will help you to fully support your child in preparing the two-week session and will be shared with students in a virtual assembly.

The purpose of mock examinations is to provide students and the school with information regarding students' current understanding as well as any gaps in their knowledge. It is therefore essential that students take their mock examinations seriously in terms of their preparation and conduct. With continued uncertainty around 2021 GCSE examinations these examinations may well be pivotal.

Preparation for Mock examinations

Students have been provided with revision material and lists in all subject areas and have already begun additional revision in core subjects during tutor time. They should now be using these materials as part of their homework to prepare themselves.

Attendance during examinations

Students must be punctual to school on each day and attend daily as usual. Students who have an examination after lunch will leave school at the end of the examination to access home learning prior to 3.15pm. Students who do not have an afternoon examination will remain in their class.

Equipment for Examinations

All students will be asked to bring their equipment in a transparent pencil case or bag. They should have a black pen, pencil and spares, an eraser, sharpener and ruler. A calculator will be required for Maths and Science examinations. Students will be informed of any additional equipment needed for specific subjects. Electronic devices will not be allowed in the examination room and will be handed in to a member of staff. Students may choose to leave their devices at home during this time if they do not wish to hand them in.

Examination conduct

To ensure the quality of our assessment data and to prepare students for future external examinations we will follow examination board guidelines during the examinations.

We ask that parents and Carers kindly support us by:

- Discussing the timetable at home ensuring your child understands when they have examinations
- Checking that they have the necessary equipment for the examinations
- Encouraging them to make full use of the revision materials provided
- Ensuring punctuality to all examination and reminding them of the examination code of conduct
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With evolving restrictions and changes to guidelines, we may need to amend our current plans. We will, of course, advise you as to any changes.

Kind regards,

A handwritten signature in black ink, appearing to read 'S Mollen', written in a cursive style.

Ms S Mollen
Assistant Vice Principal