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☎ 0118 214 3888

Email: admin@wren.excalibur.org.uk

Principal: Mr J Salberg

7th May 2021

Dear Families of The Wren,

Re: proposal to change the times of the school day

I am writing to inform you of our decision to consult on some proposed changes to the structure and timings of the school day from September 2021 at The Wren School.

We have conducted and completed an initial consultation process in school with all staff and with our Local Governing Body and are now in a position to seek feedback from our wider school community.

The proposals are:

- *Bring forward the school start time for students to 8.30am and the school finish time for students to 2.45pm or 2.50pm.*
- *The morning break will continue to be a period of 20 minutes, and the lunch break will stay as a period of 30 minutes, as with current COVID planning.*
- *Our break times will be staggered so that Key Stage 3 students have their breaks at different times to those students in Key Stage 4 and 5.*

Should the changes be approved, they will come into force from 1st September 2021.

I believe that these changes will be beneficial to the school community, and will have a positive effect on your child's education. These changes allow us to prioritise learning at every opportunity, whilst ensuring all students have a safe and calm space to use during break times. There is no proposed change to the lesson structure, with all students continuing to have 5 lessons a day and a 30 minute registration period which focuses on student wellbeing and character education. The earlier finish time will facilitate opportunities to offer a wider and more comprehensive enrichment and extra-curricular provision, and will facilitate additional staff training and development opportunities.

In summary the proposed school day would follow this format.

	Year 7, 8 and 9 students	Year 10, 11, 12 and 13 students
Start of the school day	8.30am	8.30am
Morning break	11.00am – 11.20am	10.00am – 10.20am
Lunch break	1.20pm – 1.50pm	12.20pm – 12.50pm
End of the school day	2.50pm	2.45pm
Enrichment and extra-curricular opportunities	2.50pm – 3.50pm	2.50pm – 3.50pm



The information in this letter has also been sent to all of our local partners and schools within our local community. We will make sure to work together so that there is minimal disruption.

I appreciate that these changes may affect you, in terms of childcare or working arrangements, and in terms of your child's education. For this reason, I would like to invite you to give your feedback by sending your responses to admin@wren.excalibur.org.uk.

The consultation runs until 9am on Monday 24th May 2021 and we will communicate the outcome of the consultation on Friday 28th May 2021.

Please do take the time to consider this information and I look forward to hearing your views.

Kind regards,

A handwritten signature in black ink, appearing to read 'J Salberg', written in a cursive style.

Mr J Salberg
Principal